

Napa State Hospital: Visitor Information for Program 4 / Civilly Committed Individuals

It is the policy of Napa State Hospital to ensure the right of individuals (residents/patients) to receive visitors daily. Individuals also have the right to refuse to see visitors.

The number of people visiting at any time will be limited to 3 visitors per individual.

Staff shall ensure the health and safety of the individual, visitors and employees. In addition, staff are responsible for the safety of the unit environment and the continuity of ongoing treatment activities.

Individuals who are newly transferred to the medical unit, A-3, from Programs 1, 2, 3, 5, or other medical facility, will not receive visitors for 24 hours post admission in order for medical concerns to be thoroughly evaluated.

Exceptions to this policy may be made by the Medical Director or Executive Director.

VISTING DAYS AND HOURS:

Visitors are encouraged to visit during regular daily visiting hours, from 1:30 p.m. to 4:30 p.m., with the additional time of 9 a.m. to 11:30 a.m., on weekends and holidays.

Visitors are requested to inform staff in advance of any visits that are to occur outside of regular visiting hours. When possible, staff will attempt to accommodate sudden visits occurring outside of regular visiting hours.

VISITING FOR CHILDREN:

Children under the age of eighteen may visit with the approval of the Program Director or designee. Family members wishing to bring a minor to visit with a individual must arrange in advance for the visit by completing a request form. This form can be obtained by contacting the individual's social worker.

Minors must be constantly supervised by their parents, legal guardian, or immediate family member.

Visitors under eighteen years of age must not be left unattended in the visiting room, in an automobile, or on hospital grounds.

VISITING IDENTIFICATION REQUIREMENTS:

Staff must verify the identity of all visitors and ensure that the individual receiving the visitor wishes to visit with that person. Visitors will be required to present a picture ID, i.e. valid driver's license, state issued identification card, passport or official pictured ID, and sign the individual's Visitors Log, prior to the visit.

VISITOR PROCESSING:

- All visitors must register with shift lead at least 24 hours in advance.
- Visits are to be held in the visitors' room or as designated on each unit.
- All visitors must be appropriately dressed for a public area – fully clothed with shoes or sandals, no clothing that exposes the breast, back area, genitals, or buttocks.
- Visitors will not bring their personal belongings onto the unit.
- All visitors may be processed through a metal detector and all property brought onto the unit may be searched by unit staff.
- Any improper behavior by the individual or visitor shall result in the immediate termination of the visit.

ITEMS NOT ALLOWED ON HOSPITAL GROUNDS:

Alcoholic beverages, drugs, poisons, weapon, cameras, recording devices are not allowed on hospital grounds.

ITEMS NOT ALLOWED DURING VISITS:

Staff shall inspect all articles, parcels, and gifts brought on the unit, prior to the individual receiving them, in order to ensure that no contraband is brought on the unit.

ITEMS ALLOWED DURING VISITS:

If a visitor wishes to give money to an individual, the visitor may go to the Hospital's Trust Office to make the transaction into the individual's account. No cash exchange is permitted between visitors & individuals.

VISITOR/INDIVIDUAL FOOD PRIVILEGES:

Visitors may bring edible foods to be consumed during the visit as follows:

Items will be limited to that which can be carried in one container. The container can not exceed 12' wide, by 18' long, and 12' high. Unit staff may search all food items and containers.

NON-ALLOWABLE ITEMS RELATED TO THE CONSUMPTION OF FOOD

Metal knives, forks, spoons, metal, thermos and glass containers are not allowed
Ice and beverages are not allowed to be brought on the unit. Vending machines are available for purchasing beverages.

RESPONSIBILITY & CONDUCT OF VISITORS/INDIVIDUALS:

If a visitor becomes disruptive or uncooperative, he/she shall be asked by staff to leave the unit. Assistance may be requested from the Program Office or Hospital Police.